

# MEMORANDUM

Agenda Item No. 11(A)(44)

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**TO:** Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

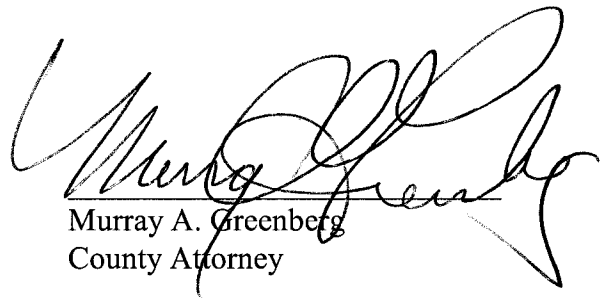
**DATE:** October 18, 2005

**FROM:** Murray A. Greenberg  
County Attorney

**SUBJECT** Resolution directing County  
Manager to prepare an  
Exective Summary relating  
to page length for agenda  
items

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The accompanying resolution was prepared and placed on the agenda at the request of Commissioner Carlos A. Gimenez.



Murray A. Greenberg  
County Attorney

MAG/jls



# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

**DATE:** October 18, 2005

**FROM:**

  
Murray A. Greenberg  
County Attorney

**SUBJECT:** Agenda Item No. 11(A)(44)

Please note any items checked.

- ☐ "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Bid waiver requiring County Manager's written recommendation
- ☐ Ordinance creating a new board requires detailed County Manager's report for public hearing
- ☐ Housekeeping item (no policy decision required)
- ☐ No committee review

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 11(A)(44)  
10-18-05

RESOLUTION NO. \_\_\_\_\_

RESOLUTION DIRECTING COUNTY MANAGER TO  
PREPARE AN EXECUTIVE SUMMARY NOT TO EXCEED  
TWO PAGES IN LENGTH FOR CERTAIN COUNTY  
COMMISSION AGENDA ITEMS SPONSORED BY THE  
COUNTY MANAGER

**WHEREAS**, agendas for County Commission meetings are usually very large and frequently contain several hundred items; and

**WHEREAS**, the summaries for each item are often very extensive, consuming many pages of detail; and

**WHEREAS**, it would be helpful to the members of the County Commission if the County Manager prepared an executive summary not exceeding two pages in length and containing all salient facts relating to agenda items sponsored by the County Manager where the Manager's memorandum exceeds eight (8) pages in length; and

**WHEREAS**, this executive summary should be placed at the front of each agenda item covered by this resolution,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:**

Section 1. Commencing with the first County Commission meeting in January 2006, the County Manager shall prepare an executive summary not exceeding two pages in length containing all salient facts relating to each agenda item sponsored by the County Manager where the Manager's memorandum exceeds eight (8) pages in length.

Section 2. The executive summary should be placed at the front of each agenda item covered by this resolution.

The foregoing resolution was sponsored by Commissioner Carlos A. Gimenez and offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Joe A. Martinez, Chairman	
Dennis C. Moss, Vice-Chairman	
Bruno A. Barreiro	Dr. Barbara Carey-Shuler
Jose "Pepe" Diaz	Carlos A. Gimenez
Sally A. Heyman	Barbara J. Jordan
Dorin D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	


The Chairperson thereupon declared the resolution duly passed and adopted this 18<sup>th</sup> day of October, 2005. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.



Murray A. Greenberg